Code of Conduct

In a Code of Conduct you discuss with each other what you expect from each other and from the collaboration. Everyone participates in this and supports the agreements that you draw up together. A Code of Conduct is a flexible document. If after some time it appears that certain agreements are not realistic or applicable, then it is important to discuss this in the group and adjust the agreements if necessary.

Assignment description:

We need to learn to work as the team by constructing a team software project. The application that we will be developing is a quiz, both for single player and multiplayer gameplay. The theme of this quiz will be awareness of energy consumption. The game will have some additional features such as jokers and communication through emojis.

Target or ambition level:

What grade are you working for?

Obviously, we want at least a passing grade. But we would like to gain a bit higher, somewhere in the neighborhood of 8. With this project, we will learn how to communicate with a client. This will be very useful for future real-life situations. We would also like to further develop our teamwork and leadership skills throughout the course of this project.

Products:

What should you deliver at the end? On which platform do you share which documents (Discourse/Miro/MS Teams)? What standards must the work submitted meet?

We should deliver an application with a quiz that has the theme of the energy challenge. This application should allow for multiplayer gameplay and also single player.

We will be using GitLab for the majority of our files, which will also be available to the client. We are also using Discord for communication and temporary documents. Mattermost is another platform that can be used to share documents with the TA.

The application itself must be easy to use for everyone. That is, without any prior explanation or help needed. The code of the product should be according to code-style standards which we will agree on with each other. It should also be according to oop standards.

Planning:

How do you ensure that each group finishes everything on time? Did you clarify who will have a final say in the final deliverable and submits it to Brightspace *on behalf of the project group?*

Within the group, we will set clear deadlines for each task. We will do this through the usage of GitLab. We will create issues that show which tasks still need to be completed. We will also create milestones which will be used as sprints of our scrum workflow. Each week during the meeting on Tuesday, we will decide what tasks will need to be completed in the upcoming sprint. We should communicate to each other when a task is finished, and the other should check up on that. When a task is not completed on time, we will discuss the situation with them and if this doesn’t solve it, we could consider discussing it with our TA.

We will leave the responsibility of delivering our product to Valentin.

Behavior:

How do you treat each other in the group? How do you handle disagreements within your group? Could your guide or student assistant be involved in reaching consent? What do you do if someone is late during a group meeting?

We treat each other with respect and comradery, and everyone is at the same level. We want everyone to contribute equally to all parts of the product, both frontend and backend, and everyone should be involved with important decisions.

When a disagreement occurs, we discuss the situation with the group and try to find a mutual understanding of the situation. If that fails, we entail the help of our TA who has a neutral point of view.

In the case of a late arrival (5 minutes or more) or total non-participation we let one member from our team contact the person in question and ask them for their reasoning. If there is no valid reason, we let the person compensate us in the form of care packages. After we have waited for 5 minutes, we will start the meeting without them and afterwards they can read what we’ve done in the notes. If this situations occurs regularly, we will have a talk with them about their behavior and point out that it is unacceptable and should be changed. If this doesn’t change anything, we will inform our TA.

Communication:

In what ways do you communicate with each other as a group and among yourselves? (in the studio/MS Teams/Miro/Discourse)

We communicate through the platform Discord, this allows for direct communication with single team members but also with everyone at the same time.

Commitment:

How do you determine the quality of each group's work, so that each group delivers the same quality? How do you measure the commitment of the chairs and minute takers?

We must review each merge request and check whether the task they have implemented is functional and according to our guidelines regarding code style and quality.

Regarding the commitment of the chairs, we could compare them to their predecessors to see whether their performance is up to par. Regarding the minute taker, we should check, as a group, if their notes cover everything said during the meeting.

Meetings:

How often will you meet as a group? What preparation is needed for the meetings?

We should meet at least twice a week. On Tuesday and at least one more time during the week when we need to work together as a group. We will decide when this other meeting will be through Discord. This will be based on everyone’s availability and the upcoming deadlines.

We must prepare for Tuesday meetings by making an agenda and everyone should go over that as well as the material that will be discussed. During the Tuesday meeting we would also talk about the plan of action for the other meeting.

Each week we should set a goal for what needs to be finished, regarding the upcoming deadlines.

Decision-making:

How do you make decisions? By majority vote or by consensus?

We decide by weighing the positives and the negatives of all possibilities. By voting the majority takes the win. Long live Democracy.

Dealing with conflicts:

How do you handle conflicts within the group?

We try to solve the conflict among ourselves with involvement of every group member. In case the conflict persists after a thorough attempt to solve the problem we would try to contact a TA for help.

Guidance:

What do you expect from the teacher's and/or student assistant’s guidance? What do you want feedback on, on the content or on the collaboration?

We would like feedback on both the content and on the collaboration. We strongly consider that the only way to improve is by having some constructive criticism.

Consequences:

What are the consequences if a participant in the group does not keep the agreements?

In the case of noncompliance in any shape and form the member is strongly advised to bring a care package of premium quality.

Succes factors:

What makes your team a dream team?

We are a well-balanced and team-oriented group and all of us are willing to do our best to achieve our goals regarding this project.